## Steps for Viewing Your RP<sub>3</sub> Application Designation and Score

Thank you for submitting an application to the Reliable Public Power Provider Program! Now that application grades have been finalized, you can log into the online application system to review your scores and any comments or recommendations left by the Review Panel. To do this, log into online system at <a href="https://rp3.publicpower.org">https://rp3.publicpower.org</a> and follow the steps below:

1) Select your utility name and appropriate application year, and then press "View":

Please select the application and utility:		
Utility:		
TEST Utility • •		
Application:		
2017 Reliable Public Power Provider (RP3) Application 🔻		
View		

2) On the top left-hand side of the page, you can see your designation level and total score:



- 3) **To view individual question scores:** From the question table at the bottom of your dashboard, you can scroll to the right to see how many points you earned on each question and how many points were available for each question
  - a. You may also use the blue arrows on the left to open individual question. This allows you to view your response, the Panel's Final Comments, and the score that was given:

Subsection: Mutual Aid				
Does your utility participate in a mutual aid program?				
Yes				
Please identify which program type(s) your utility participates in, and please provide supporting documentation.				
Check all that apply.				
National - APPA				
National - Other				
Regional				
State				
Other				
If other, please explain:				
O No				
Final Score: 2.00 of 3.00				
The Panel Recommends participation at a national level, such as through APPA's Mutual Aid Program.				

- 4) **To see your entire application**: Select the "Preview and Print" button at the top of the page. This will allow you to see your entire application, each question's score, and any final comments given by the Panel
  - a. Please note this does not generate a PDF, but you may "Print as PDF" from the "Print" button at the top left of the application preview

Application Actions		
Preview and Print	Submit Application	Pay RP3 Application Fee
Table of Contents	Discipline	
	Subsection	
	Question	
	Text	
	RFI	
	Status	Close .
		Ulear .

5) To see how many points are possible and how credit is given for each question: Please reference the Application Guide available for download at <u>https://publicpower.org/rp3</u> as you review your application. This is also accessible by clicking the "?" symbol when viewing an individual question.

Question Response from TEST Utility

You are the primary user for this utility. You are assigned to answer this question.						
Discipline: Reliability	Subsection: Mutual Aid	Status: Submitted Additional Instructions ?				
	ich as through APPA's Mutual Aid Program.:					

## If you have any difficulty logging in or reviewing your application, or if you would like to discuss your application with RP<sub>3</sub> staff, please contact <u>RP3@PublicPower.org</u> or call at 202-467-2900.