

## **JOB DESCRIPTION**

### **Vice President, Regulatory Affairs** *Exempt*

**DEPARTMENT:** Regulatory Affairs

**Reports to:** Senior Vice President, Advocacy and Communications

#### **Part 1: Position Summary**

In conjunction with Senior Vice President, Advocacy and Communications, oversees energy and environmental policy formulation and policy advocacy before the Environmental Protection Agency (EPA), Department of Energy (DOE), Federal Energy Regulatory Commission (FERC), North American Electric Reliability Corporation (NERC), federal courts, other federal agencies and industry policy forums. Acts as liaison to other industry associations on energy policy and reliability matters and participates in coalitions with such other associations on issues as appropriate. Communicates with individual APPA utility members, groups of members, and their counsel, to develop and coordinate consistent policy positions.

#### **Part 2: Duties and Responsibilities**

- Leads and mentors an internal team that comprises the Regulatory Affairs Department, and fosters a spirit of cooperation and accountability among team members.
- Serves on the Association's senior leadership team.
- Oversees drafting and, when appropriate, assists in drafting filings and comments on behalf of the Association for submission to EPA, FERC, other federal and state agencies/departments and NERC.
- Represents the Association before FERC through appearances at technical conferences and personal visits as appropriate/necessary.
- Represents the Association through formal addresses and presentations to government agencies, member and industry groups, and other organizations and coalitions.
- Attends NARUC meetings and interfaces with members of various NARUC Committees and NARUC staff.
- Analyzes legislation and regulations as appropriate; accompanies government relations staff on Hill visits as subject matter expert when appropriate/necessary.
- Monitors developments in wholesale electricity markets and works with Regulatory Affairs staff to develop appropriate responses and strategies.

#### **Part 3: Qualifications**

- Advanced degree in law, policy analysis or other applicable field, or equivalent experience.
- Broad and extensive experience in electricity policy issues.
- Ability to lead complex functional areas or department of critical importance to the success of the organization.
- Ability to analyze complex regulatory, technical, and economic issues and develop solutions.
- Ability to help plan and organize Association educational offerings in areas of expertise.
- Ability to communicate effectively, orally and in writing, and gain cooperation from all levels of staff, members, outside counsel, other industry association representatives, press, and the public.
- Broad array of industry contacts.
- Ability to travel to member utilities and other industry events.