

**AMERICAN PUBLIC POWER ASSOCIATION
PERFORMANCE INDICATORS SURVEY, 2020**

NOTE: For background information ONLY. Please complete survey at link provided below.

Utility Name: _____

State: _____

Contact Person: _____

Email: _____

Phone: _____

General Information:

Data from this survey will be used to calculate performance indicators published in summary form in the APPA report "Selected Financial and Operating Ratios of Public Power Systems, 2020." The report results may be used to respond to inquiries from congressional offices and committees, federal administrative and regulatory agencies, state and local officials, and the news media.

Instructions:

1. For Parts I – III, provide data for calendar year ending in 2020 if available. Otherwise, provide fiscal year 2020 data.
2. Provide information on electric utility operations only.
3. Enter amounts in whole numbers.

Submission:

Complete Online by November 12, 2021.

<http://s.alchemer.com/s3/APPA-Performance-Indicators-Survey-2020>

Questions:

Contact Patricia Taylor at PTaylor@PublicPower.org or 202-467-2989.

DEFINITIONS for Parts I and II

1. **Contract Labor** - Report information for persons (or full-time equivalent) working under contract to the utility on an on-going basis. This would include jobs such as tree-trimming or facility maintenance, but would not include consultants or others working on a temporary basis. If an agency is used for contract labor, please include the total amount paid to the agency in the wage figures.

In Part IB, distinguish between contract employees for whom the utility is responsible for supervising day-to-day activities, and contract employees primarily supervised by the contracting company.

2. **Average Number of Employees** - Average annual employment should be computed by summing the number of employees for all 2020 pay periods, then dividing the sum by the total number of such pay periods in the year. For example, if employees are paid semi-monthly, there would be 24 pay periods. The number of employees on the payroll for each of the 24 periods should be summed, and the total divided by 24.

Prorate the number of employees allocated to, or from, other departments (e.g., gas or water) of a multiple service utility, or other government units (e.g. general administration). For example, in a multiple service utility (a utility with functions besides electric) that has one accounting department for all municipal utility operations, prorate personnel allocated to electric utility operations. Another example would be a secretary employed by the municipality that handles some electric utility affairs. Only report the hours dedicated to the electric utility.

3. **Total Annual Hours Worked** - Provide the total number of hours actually worked during 2020 for all full-time and part-time employees and contract labor. Include only time on duty. Do not include time paid but not worked, such as vacations, sick leave, holidays, etc. Obtain hours worked from payroll or other time records wherever possible. If hours worked data are not maintained separately from hours paid, please enter your best estimate on the basis of scheduled hours. For example: if 10 employees worked an average of 40 hours per week for 50 weeks, total hours worked would be $10 \times 40 \times 50 = 20,000$.

4. **Total Earnings** - Provide total direct earnings for 2020. Include all wage and salary payments to supervisory and non-supervisory employees. Total earnings should equal gross earnings received by employees from the utility. Prorate earnings of employees whose time is allocated to, or from, other utility or government operations. Please include paid time off.

5. **Debt Service** - The amount necessary to pay principal and interest on outstanding long-term debt.

PART I. EMPLOYMENT, HOURS AND EARNINGS -- CALENDAR YEAR ENDING IN 2020

See definitions of Contract Labor, Average Number of Employees, Total Annual Hours-Worked, and Total Earnings on page 2. Prorate employees allocated to or from other departments or units.

A. Electric Utility Employees	Full-Time	Part-Time	
1. Total Average No. of Employees	_____	_____	
2. Total Annual Hours Worked	_____	_____	
3. Total Annual Earnings	_____	_____	
B. Contract Labor	Employees Supervised by the Utility	Employees Supervised by Contracting Company	
1. Total Average No. of Employees	_____	_____	
2. Total Annual Hours Worked	_____	_____	
4. Total Annual Earnings	_____	_____	
C. Number of Employees, Selected Electric Utility Departments	Full-Time	Part-Time	Contract
1. No. of Power Production Employees	_____	_____	_____

Include all employees involved in operation and maintenance of power generating facilities.

2. No. of Meter Readers	_____	_____	_____
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If responsible for meters other than electric, prorate employees allocated to electric only.

PART II. SELECTED ELECTRIC UTILITY STATISTICS -- CALENDAR YEAR ENDING IN 2020

A. Distribution Lines (up to 69 kV)

Total Distribution Line Circuit Miles _____

Circuit miles include the total length in miles of separate circuits regardless of the number of conductors used per circuit.

B. Total Electric Utility Uncollectible Accounts (FERC 904) \$ _____

C. Total Electric Utility Debt Service Payments on Long-Term Debt \$ _____

See Debt Service Definition on page 2.

D. Capital Expenditures (report capital expenditures for 2020 only) \$ _____

PART III. FINANCIAL DATA

Balance Sheet

Report FULL numbers (NOT in 000's)

Asset Side

1. Total Current and Accrued Assets _____

2. Total Assets and Other Debits _____

Liability Side

3. Long-Term Debt: Total Long-Term Debt _____

4. Total Current and Accrued Liabilities _____

Selected Income Statement Items

5. Electric Operating Revenue _____

6. Depreciation Expenses _____

7. Electric Income _____

*Electric Income is derived by adding net electric income [electric operative revenues minus electric operating expenses] to other electric income plus allowance for other funds used during construction, and **subtracting** other electric deductions and taxes.*

8. Interest payment on Long-Term Debt paid during fiscal year _____

Include the amount of interest on outstanding long-term debt issued or assumed by the utility.

9. Net Income _____

Operations and Maintenance Expenses

10. Purchased Power Expenses _____

11. Total Production Expenses _____

You must include all purchased power expenses above in this total, as well as all power generation fuel costs.

12. Transmission Expenses _____

13. Distribution Expenses _____

14. Customer Accounts Expenses; Customer Service and Information Expenses; and Sales Expenses _____

15. Administrative and General Expenses _____

16. Total Electric Operation and Maintenance Expenses _____

Sum of lines 11-15