A DEED member utility has agreed to sponsor your application

All questions have been thoroughly answered and reviewed for spelling and grammar mistakes

The Student Applicant Signature Form has been completed, has the required signatures of the applicant, utility sponsor, and academic advisor, and was uploaded under the appropriate question in the web-based application

An **official** transcript has been emailed to [DEED@publicpower.org](mailto:DEED@publicpower.org) (preferred) or sent to the following address:

Attention: DEED Scholarship Program

American Public Power Association

2451 Crystal Drive

Suite 1000

Arlington, VA 22202

The application and its required documents (signature form and official transcript) have been submitted by the application deadline

**General Information**

* Applicants may not apply for more than one DEED scholarship at a time
* Combined target of 10 internship and student research grants annually
* $4,000 plus up to $1,000 in travel funds to attend applicable conference
* Applications and required documents not received by the deadline **will not** be reviewed

**Tips**

* Don’t procrastinate and anticipate delays
  + Contact [DEED@publicpower.org](mailto:DEED@publicpower.org) to obtain login credentials early. This allows you to build in enough time to deal with unexpected delays
* Type answers into a Word document (to check for spelling and grammar errors) and then paste into the online application or use Chrome/Firefox which have spell check
* Be respectful of the sponsoring utility’s time and communicate with them in a professional manner
  + Contact the utility no later than two weeks before the application deadline
* Should you have any questions throughout the application process please email [DEED@publicpower.org](mailto:DEED@publicpower.org)

**General Questions**

* Internship Title
* Brief Internship Description
* Internship Category
* Geographic Region
* Sponsoring Utility’s Name
* Name of Mentor from Utility
* Title of Mentor from Utility

**Additional Sponsoring Utility Information**

* Mentor’s Phone Number
* Mentor’s Email Address
* Utility Address
* Number of prior sponsored DEED scholarships
* Year of last DEED sponsored student

**Student Information**

* Student's Name
* Student's Phone Number
* Student's Email Address
* Student's Address
* Student's Course of Study
* Expected Graduation Date (mm/yyyy)

**Educational Institution**

* Name of College or University
* Mailing Address College or University’s
* Name of Supervisory Personnel from College or University
* Title of Supervisory Personnel from College or University
* Phone Number of Supervisory Personnel from College or University
* Email Address of Supervisory Personnel from College or University

**Internship Dates**

* Proposed Start Date (mm/yyyy)
* Proposed Completion Date (mm/yyyy)

**Proposed Internship Questions**

* Short Internship Description
* Describe the Problem the Internship is Attempting to Solve
* Internship Objectives
* Methodology
* Description of Equipment/Hardware/ System to be Used
* Anticipated Deliverable(s) to DEED
* Anticipated Relevance and Transferability of Internship Results
* Description of Level of Involvement between the Utility and Student
* Additional Supporting Documents upload

**Required Approval Signatures**

* Student Applicant Signature Form upload

**Student Applicants Only**

* Official Student Transcript to be emailed or mailed