

How to set up vehicles into the eSafety Tracker to perform vehicle inspections

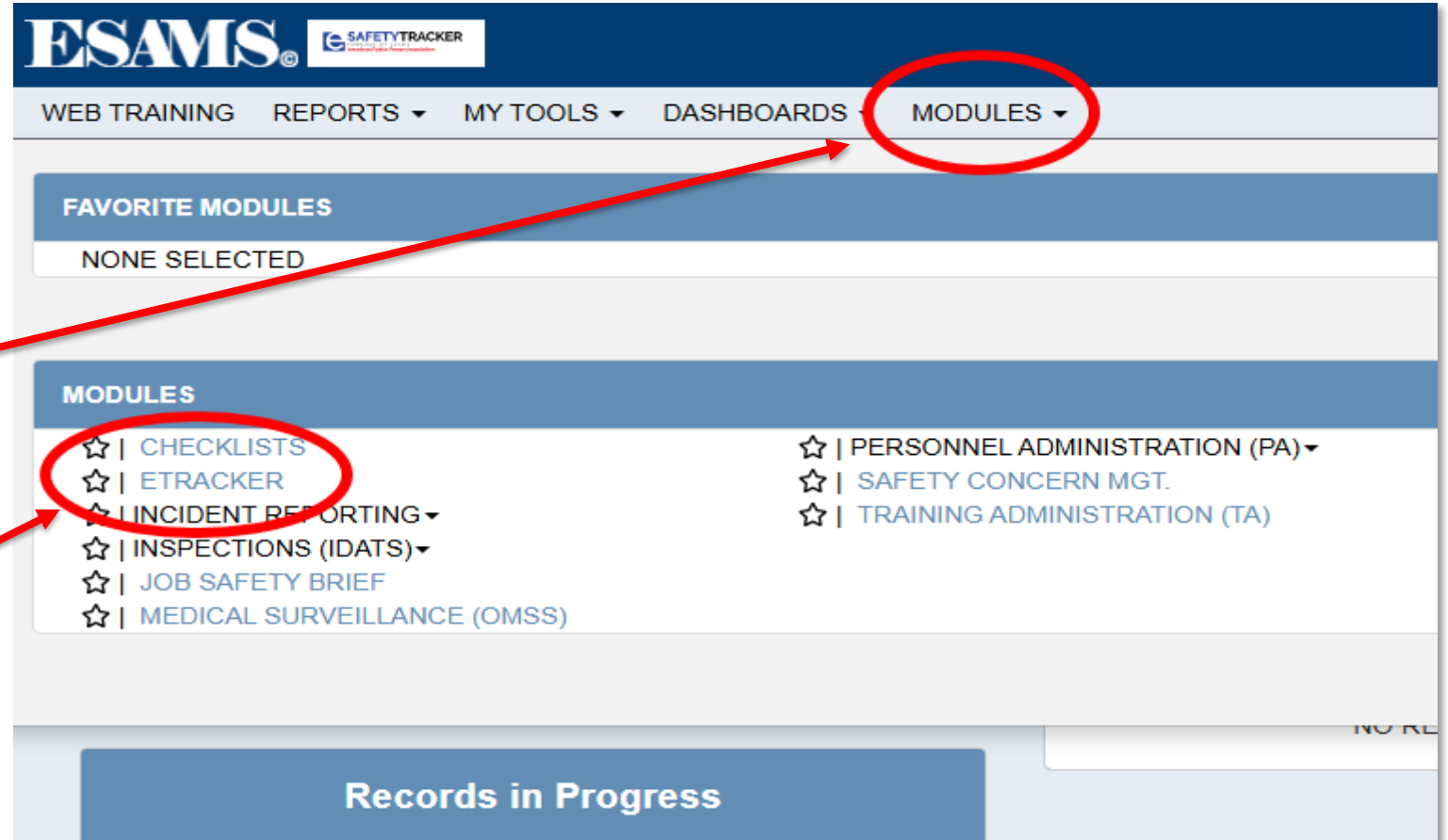
Updated on 8/15/2025

Background

To enable the use of the newly launched Vehicle Inspection feature in APPA's eSafety Tracker (eST), utilities must first enter their vehicle information into the system. Once this data has been inputted, users will be able to select individual vehicles within eST to conduct and document inspections.

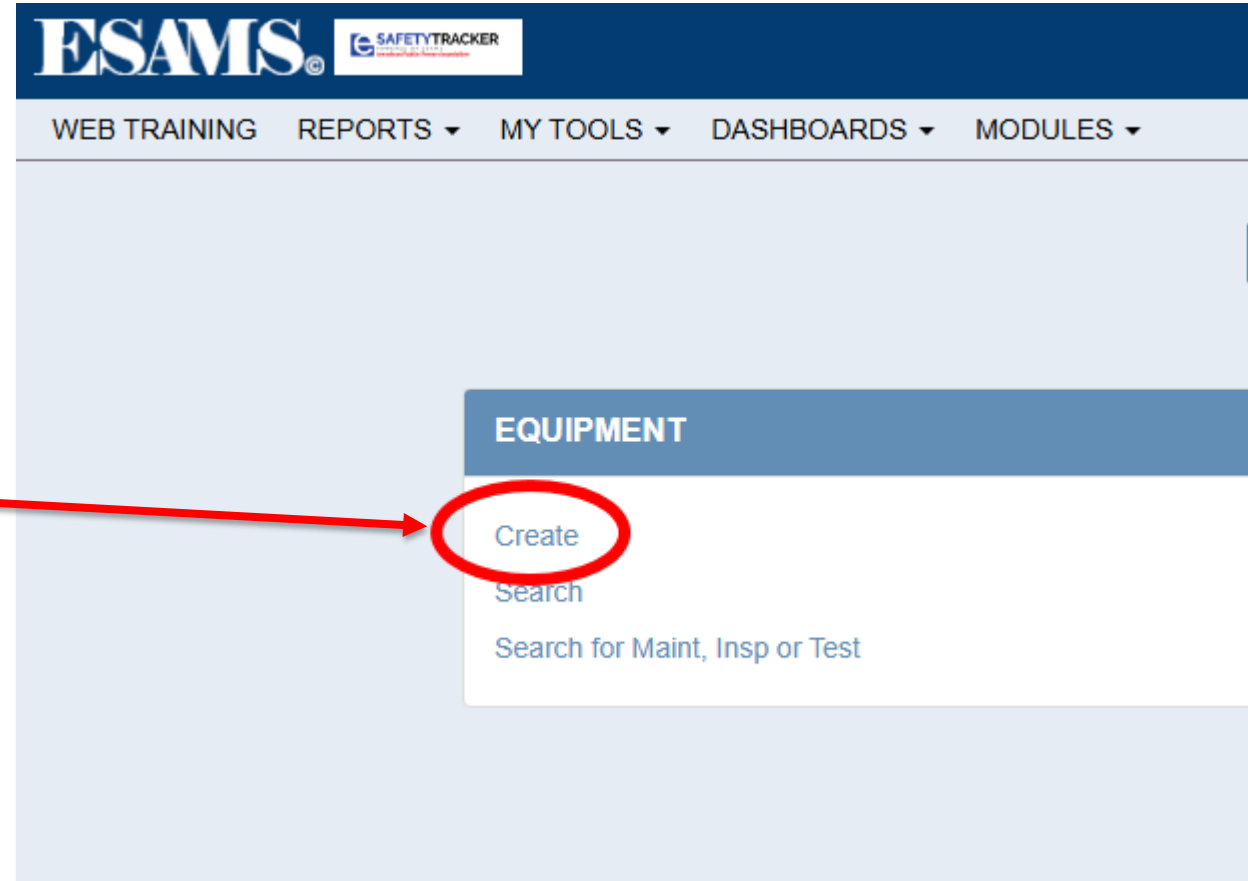
Step 1

To find where to enter your vehicle, go to the home page of ESAMS, and on the right-hand side of the top ribbon, select **Modules** and scroll down and select **eTracker**



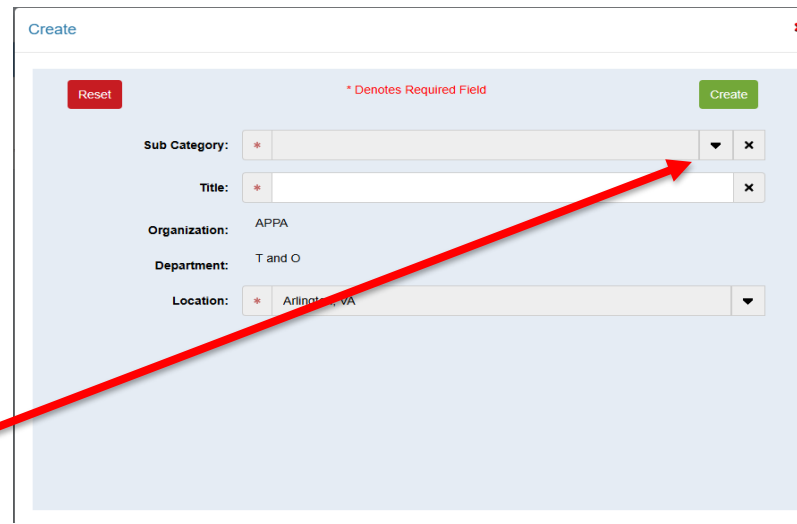
Step 2

After selecting eTracker,
a pop-up box will appear
titled “equipment.”
Select **Create** from that
pop-up box

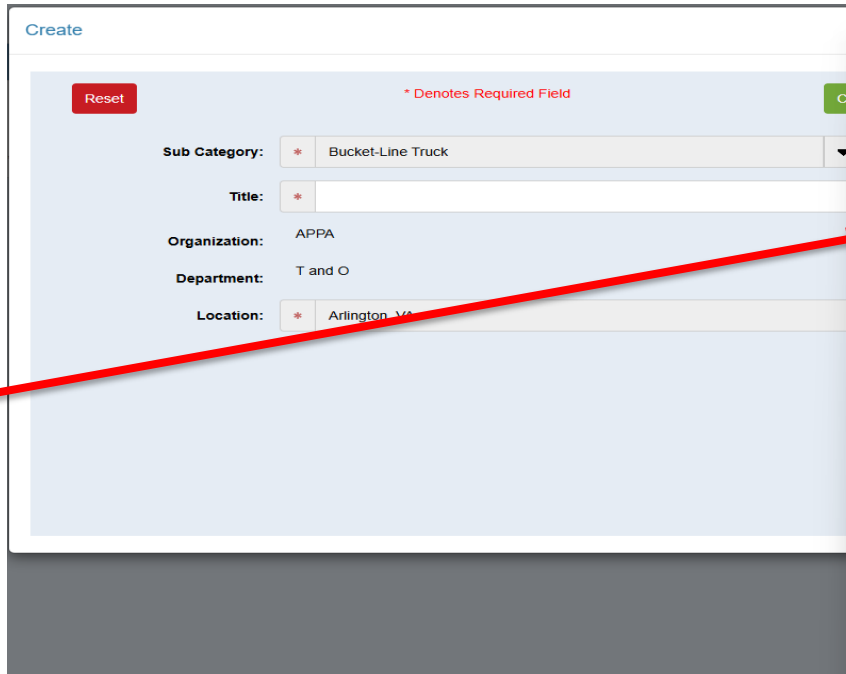


Step 3

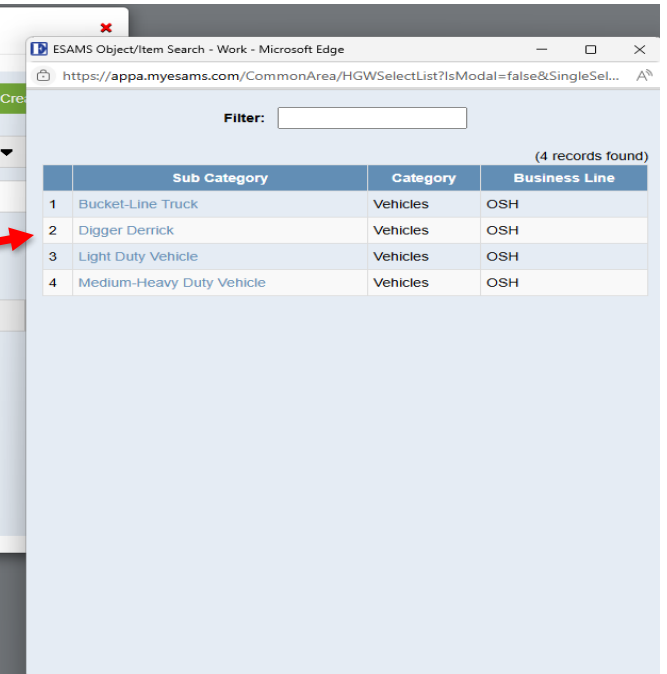
The equipment page will pop up, in subcategory, open the selection box and select the type of vehicle you want to be inspected



The screenshot shows a 'Create' form with the following fields: Sub Category (dropdown), Title (text), Organization (APPA), Department (T and O), and Location (Arlington, VA). A red arrow points to the 'Sub Category' dropdown menu.



The screenshot shows the 'Create' form with 'Bucket-Line Truck' selected in the 'Sub Category' dropdown. A red arrow points to the dropdown menu.



The screenshot shows a window titled 'ESAMS Object/Item Search - Work - Microsoft Edge' with a table of vehicle records. The table has columns for Sub Category, Category, and Business Line. There are 4 records found.

	Sub Category	Category	Business Line
1	Bucket-Line Truck	Vehicles	OSH
2	Digger Derrick	Vehicles	OSH
3	Light Duty Vehicle	Vehicles	OSH
4	Medium-Heavy Duty Vehicle	Vehicles	OSH

Step 4

In the title line enter how you want to identify the vehicle, an example would be the trucks identifications number or unit number.

Create ✕

Reset

* Denotes Required Field

Create

Sub Category:

* Bucket-Line Truck ▼ ✕

Title:

* ✕

Title required.

Organization:

APPA

Department:

T and O

Location:

* Arlington, VA ▼

Step 5

Select **Create** and you have now created an inspection template for that vehicle in the eSafety Tracker

Employees will be able to inspect that vehicle through the check list process

Create

* Denotes Required Field

Reset Create

Sub Category: * Bucket-Line Truck ▼ ×

Title: * Altec 7500 ×

Organization: Admin

Department: default

Location: * MAIN ▼