



Powering Strong Communities

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May 28, 2020

**MEMORANDUM:**

TO: DEED Members in Region 1

FROM: Elizabeth Jambor, Chair, DEED Board of Directors

RE: Call for Nominations: Region 1 DEED Board Seat Opening

The American Public Power Association seeks nominations to fill an opening on its Demonstration of Energy & Efficiency Developments (DEED) program board of directors. The director will represent DEED members in Region 1 (Colorado, New Mexico, Utah, and Wyoming). Directors may serve up to two, three-year terms. The DEED Board will evaluate the nominations received, and final approval will be up to the Association's Chair. Eligible candidates are utility, joint action agency, state/regional association, and federal service contract personnel at DEED-member organizations. Nominees should be familiar with local, regional and national industry issues, especially as they relate to energy research and development, and engineering technologies. A candidate must be nominated by another individual at a DEED member utility. Candidates may not nominate themselves. We recommend that utilities with multiple interested candidates coordinate internally before submitting a nomination.

Serving on the DEED Board is an honor and a serious responsibility, since directors make all funding decisions and interpret policy for this program. Nine of the DEED directors are chosen regionally from the program's membership. The tenth represents DEED members at-large. These ten directors serve staggered three-year terms under the leadership of a chair. Additionally, both the Engineering & Operations section chair and vice chair also serve on the board during their tenure.

Directors are required to attend two in-person board meetings each year. (Exceptions will be made for virtual attendance during the COVID-19 pandemic.) One meeting is held in the spring in conjunction with the Engineering & Operations Technical Conference at different locations across the U.S. The other meeting is held in the fall (generally September/October) at varying locations that support the board's mission. Airfare and travel expenses are paid by the director's employer. Board members review DEED grant and scholarship proposals, make funding awards, and direct program policy. DEED directors are also called on periodically during the year to represent their region in other aspects of the program.

**Nominees must have permission from their utility management to serve on the DEED Board.**

You may learn more about serving on the board by contacting a current director from the enclosed list or DEED program staff at 202-467-2960 / [DEED@publicpower.org](mailto:DEED@publicpower.org). If you would like to nominate a candidate, fill out the enclosed nomination form in full and return it by *Monday, August 17, 2020* via e-mail to [DEED@PublicPower.org](mailto:DEED@PublicPower.org). Use "DEED Director Region 1 Nomination" as your email subject header. Alternatively, you may mail the nomination form and associated materials to: DEED Program, American Public Power Association, 2451 Crystal Dr., Suite 1000, Arlington, VA 22202. Nomination forms are available on the DEED Board webpage at <https://www.publicpower.org/deed-board>.