

Braintree Electric

A Safe Space for Customer Service



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IT Manager
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Agenda

- * Braintree Electric Overview
- * Importance of Employee Safety
- * BELD Physical Security Enhancements
 - * Office Renovation
 - * Panic Button Installs
 - * Customer Entrance Badge Reader
- * BELD Cyber Security Enhancements
 - * Infrastructure Additions
 - * Training

Importance of Employee Safety



Office Renovation

- * Pre-Renovation



STAIR NO.1

EXISTING STATIONS TO REMAIN? CONFIRM.

ACCOUNT RECORDS

ACCT. SUPERVISOR

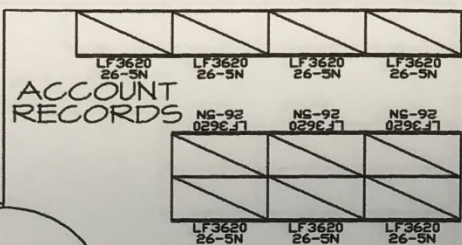
TV'S MOUNTED ABOVE

FILE FOR PETTY CASH AND SUPERVISORS PAPERWORK ON TOP + OPTIONAL PRINTER

Relay Finishes for Business Division Mgr's Office.
Suspended Pedestal Desk - HT Inner Tone, MT
High Performance Table - HT Inner Tone, MT
1/4 Round End Tables - HT Inner Tone, MT
Credenza - HT Inner Tone, MT
Table, 4-Leg Base - HT Inner Tone, MT
2 Bookcases - HT Inner Tone, MT
Teardrop Table - HT Inner Tone, MT

BUSINESS DIVISION MGR.

SUPERVISOR



(4) SHELF UNITS W/3 BOXES EACH = 12 MONTHS OF STORAGE

WORKSURFACES RAISED TO MATCH HEIGHT OF COUNTER AT WINDOW

COPIER POWERED BY COLUMN

OPEN SHELVING FOR RETURNED EQUIPMENT STORAGE BINS

LOCKABLE CABINET FOR NEW EQUIPMENT STORAGE

COUNTER FOR PRINTER & SECOND CREDIT CARD MACHINE

PERSONAL COMPUTER

CASHIER COMPUTER AND CREDIT CARD MACHINE

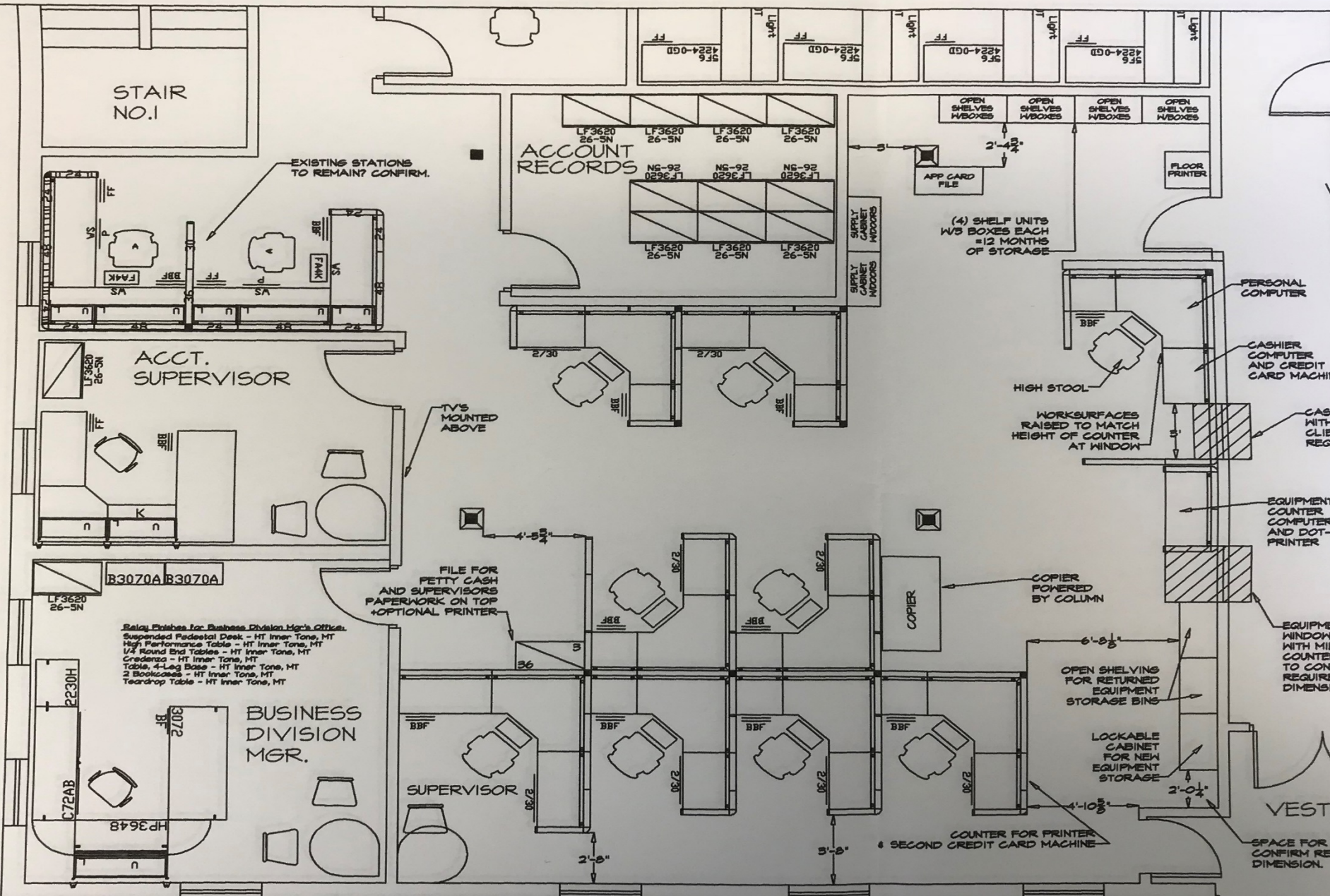
CASHIER WITH M. CLIENT REQUIRED

EQUIPMENT COUNTER COMPUTER AND DOT-MATRIX PRINTER

EQUIPMENT WINDOW WITH MILK COUNTER. TO CONFIRM REQUIRED DIMENSION

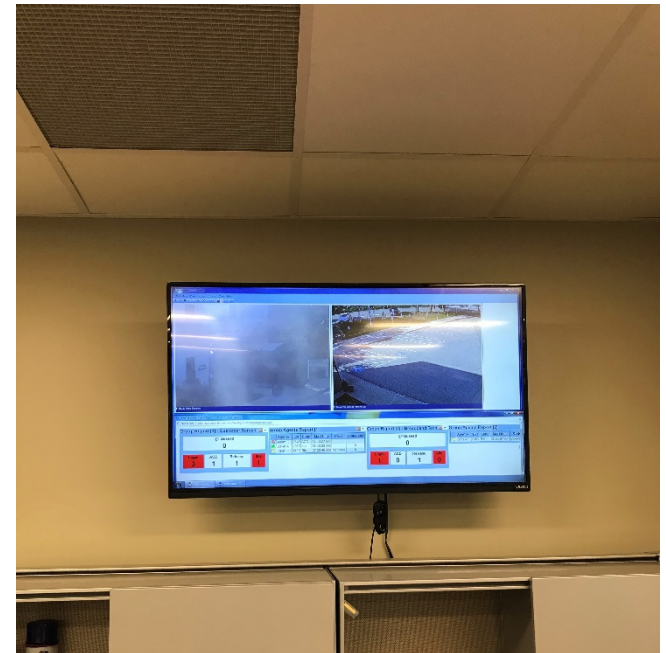
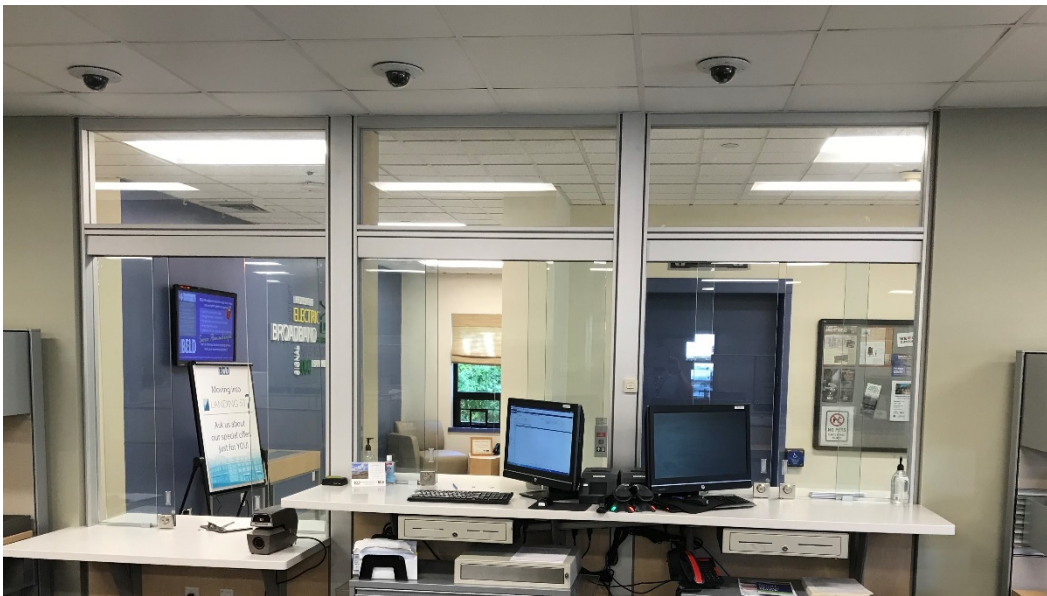
SPACE FOR TV CONFIRM REQUIRED DIMENSION

SUPERVISOR. HIGH PANELS ON ALL SIDES WITH GLASS TILES



Office Renovation

* Post Renovation



STAIR
NO.1

DISPATCH

4'-11 5/8"

SUPERVISOR
12

NEW CONF.

3'-8 5/8"

JOANNE

COPY
PRINT
& STORAGE
06

REPAIR
& STORAGE

COUNTER
TO GROW
2'-0"

3'-5 1/2"

Relay Finishes for Business Division Mgr's Office:
Suspended Pedestal Desk - HT Inner Tons, MT
High Performance Table - HT Inner Tons, MT
1/4 Round End Tables - HT Inner Tons, MT
Credenza - HT Inner Tons, MT
Table, 4-Leg Base - HT Inner Tons, MT
2 Bookcases - HT Inner Tons, MT
Teardrop Table - HT Inner Tons, MT

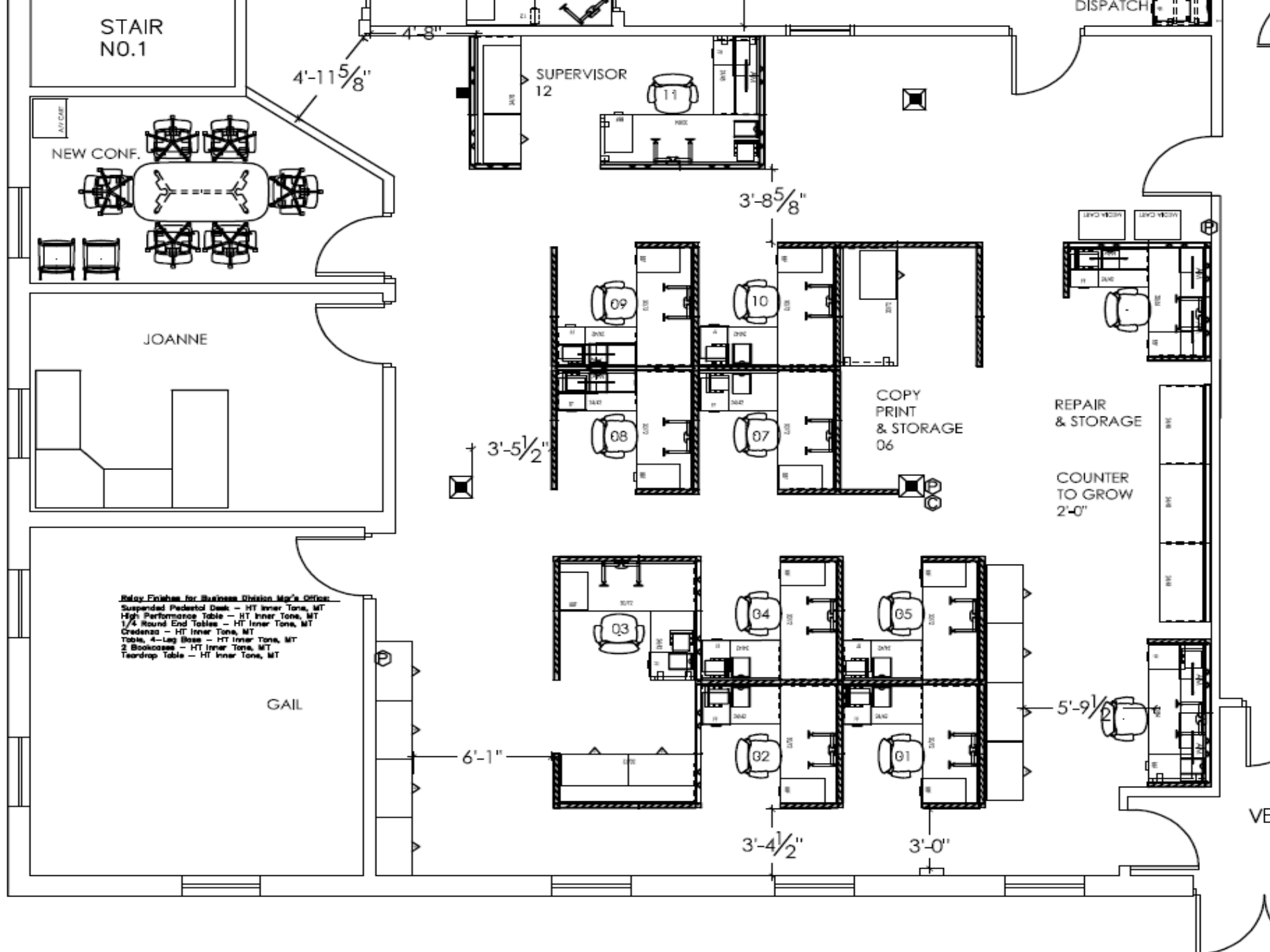
GAIL

6'-1"

5'-9 1/2"

3'-4 1/2"

3'-0"



Installation of Panic Buttons

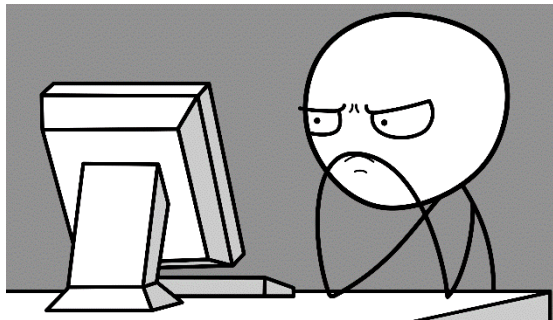


Cyber Security Enhancements

- * Infrastructure Additions
 - * Sandbox Appliance
 - * Enhanced Spam Filtering
 - * Strict Outbound Firewall Rules
 - * Information Sharing Review

Cyber Security Enhancements

- * Training
 - * Cyber Security Policy Creation
 - * KnowBe4 Security Awareness Training



Questions?

