



SMART ENERGY PROVIDER

American Public Power Association

SEP Application



Powering Strong Communities

Application Sections

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Contact Information

Name		Title	
Utility Name			
Address	City	State	Zip
Phone	Email		

Utility Demographics

of residential customers served:
of commercial customers served:
of employees (FTE): # of full time equivalent “smart energy” employees (NOTE: This includes energy services, efficiency, demand response, sustainability, and environmental-related employees, but excludes employees that spend all their time on regulatory compliance):
of total MWh sales:

I. Smart Energy Information

Question I.A.1

Has your utility established “smart energy” goals, objectives, and/or plans?

Note: For the purposes of this program, smart energy encompasses the areas of energy efficiency, distributed generation, renewable energy, and environmental initiatives conducted by a utility as part of efforts to provide low-cost, quality, safe, and reliable electric service.

- Yes
- No

If **yes**, how are your smart energy goals or plans reflected in your resource planning for energy demand? Please select all that apply.

- Capital plans
- Distribution system planning
- Resource planning for energy demand

Other: _____

For each checked box, please attach supporting materials, examples, or documentation of how your smart energy goals or plans apply to your resource planning for energy demand.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question I.A.2

Does your utility engage in research and development on the topics of energy efficiency, distributed energy resources, and/or sustainability?

- Yes
- No

If **yes**, what mechanisms does your utility use to engage in research and development? Check all that apply.

- Participating directly in a research and development project (e.g., utilizing new technologies in concert with a local or regional university or state organization)
- Participating directly in a research and development program via a national utility-specific research and development program
- Investing in research and development via a national utility-specific research and development program

- Other, please explain and/or attach a description or documentation:

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question I.A.3

Does your utility promote or facilitate financing options to implement any of its "smart energy" programs (e.g. on-bill financing, PACE, low interest loans, interlocal financing)?

Note: This includes any financing options offered during the past two years.

- Yes
- No

If **yes**, please describe and/or attach supporting materials, examples, or documentation of your financing options.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_question number'.

Question I.A.4

Does your utility compare any "smart energy" program savings or related cost data with benchmarking and performance data from other similar utilities or organizations?

- Yes
- No

If **yes**, which program areas are compared:

- Energy efficiency/distributed energy resources
- Environmental/sustainability
- Customer satisfaction

If **yes**, how often are benchmarking and performance data compared?

- Yearly
- Every _____ years
- Other: _____

If **yes**, who conducts evaluations?

- Internal Staff
- Independent third party

II. Energy Efficiency and Distributed Energy Resources

Question II.B.1

Does your utility engage in supply-side energy efficiency programs?

- Yes
- No

If **yes**, which of the following supply-side energy efficiency programs does your utility engage in? Check all that apply.

- Conductor upgrades
- Conservation voltage reduction
- Transformer upgrades
- VAR support for capacitor banks
- Active management of distribution system to limit line loss
- Phase balancing and re-phasing to some portions or all of a feeder
- Infrared Scans
- Other, please explain and/or attach supporting materials or documentation of your program and how it improves efficiency:

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question II.B.2

Does your utility offer demand response programs?

- Yes
- No
- Study conducted, not right fit

If a **study was conducted, but it didn't fit your system**, please describe, and/or attach study materials, or executive summary.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_question number'.

If **yes**, which of the following demand response programs does your utility offer? Check all that apply.

Note: This includes programs offered through third party contractors and other types of partnerships (e.g., direct payment to retailers).

Demand Response Program	Check
Energy storage	<input type="checkbox"/>
Utility controlled customer equipment (e.g., water heater control, HVAC, EV charging, appliances, smart thermostat)	<input type="checkbox"/>
Utility signaled customer equipment	<input type="checkbox"/>
Interruptible customer rates/contracts	<input type="checkbox"/>
Behavioral demand response program	<input type="checkbox"/>
Thermal solar water heating program/incentives	<input type="checkbox"/>
Cold water storage for chiller systems program/incentives	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>

For each checked box, please describe, and/or attach supporting materials, examples, or documentation of your financial incentives/rebates.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question II.B.3

Does your utility offer demand-side energy efficiency programs?

- Yes
- No

If **yes**, which of the following demand-side energy efficiency programs does your utility offer? Check all that apply.

Note: This includes programs offered through third party contractors and other types of partnerships (e.g. direct payment to retailers).

Energy Efficiency Program	Check
Commercial energy audits	<input type="checkbox"/>
Residential energy audits	<input type="checkbox"/>
Online energy audits	<input type="checkbox"/>
LEED, Green Globes, RESNET HERS rating, BPI programs	<input type="checkbox"/>
EPA, ENERGY STAR portfolio management resources	<input type="checkbox"/>
Energy efficient lighting and lighting controls	<input type="checkbox"/>
Energy efficient appliances	<input type="checkbox"/>
Efficient new construction	<input type="checkbox"/>
Building envelope retrofits (e.g., sealing and insulation upgrades)	<input type="checkbox"/>
Retro commissioning	<input type="checkbox"/>
Energy efficiency and behavioral education and outreach program	<input type="checkbox"/>
Heat, ventilation, and air conditioning (HVAC)/variable frequency drive (VFD)/motors	<input type="checkbox"/>
Food service and refrigeration equipment	<input type="checkbox"/>
Strategic energy management program	<input type="checkbox"/>
Energy management systems (e.g., building controls)	<input type="checkbox"/>
Energy management information system (e.g., data dashboard, comparative analysis, online portal)	<input type="checkbox"/>
Online consumer efficiency product store	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>

For each checked box, please describe supporting materials, examples, or documentation of your demand-side energy efficiency programs.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question II.B.4

Which specific customer segments, including hard-to-reach, do your energy savings programs target? Check all that apply.

- Customers located in areas with transmission & distribution constraints (either current or future)
- Low-to-moderate income residents
- Areas that are isolated or have low population density
- Small commercial/industrial
- Multi-family
- Renters
- Key accounts and business retention (large commercial/industrial)
- Non-English-speaking customers
- Other: _____
- All customers – we do not specifically target segments of our customers

Question II.B.5

Does your utility currently offer electric vehicle programs?

- Yes
- No

If **yes**, what electric vehicle programs does your utility currently offer? Check all that apply.

- Electric vehicle rebate
- Residential charging station rebate
- Commercial and/or multifamily charging station rebate
- Discounted/free charging
- EV building codes
- Utility-owned public charging stations
- Electric vehicle education and outreach for customers (e.g. ride and drive events)
- Electric vehicle engagement and outreach to car dealers or manufacturers
- Demand response coordinated charging and/or discharging (e.g., TOU rates, customer notifications, vehicle-to-grid (V2G) program, etc.)
- Other: _____

Question II.B.6

Does your utility offer battery storage programs or initiatives?

- Yes
- No

If **yes**, which battery storage programs or initiatives does your utility offer? Check all that apply.

- Enabling infrastructure (e.g., interconnection agreement, TOU rates, accommodative building codes, etc.)
- Education for customers and/or dealers
- Battery storage rebate
- Utility-owned battery lease program
- Supply-side battery storage/community storage program
- Other: _____

Question II.B.7

Does your utility offer distributed generation programs or initiatives (e.g., solar, fuel cells, wind, etc.)?

- Yes
- No

If **yes**, which distributed generation programs or initiatives does your utility offer? Check all that apply.

- Behind-the-meter (BTM) program
- Customer net metering program/rates
- Community distributed generation program (utility sponsored, customer sponsored, third-party sponsored, etc.)
- Utility-owned/distributed
- Other, please explain and/or attach a description or documentation:

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

III. Environmental and Sustainability Programs/Initiatives

Question III.C.1

Does your utility currently offer or support environmental/sustainability-related programs?

- Yes

- No

If **yes**, which types of environmental and sustainability programs does your utility currently offer? Check all that apply.

- Renewable energy supply acquisition program (utility scale)
- Landscaping/tree planting program
- Sustainability reporting
- Informational/educational program
- Voluntary green pricing
- Waste program
- Paperless billing
- Other, please explain and/or attach a description or documentation:

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_checkbox name'.

Question III.C.2

Do staff and leaders from your organization collaborate with other infrastructure service providers (e.g., gas, water, waste-water, transportation, school districts, other governments, etc.) to optimize/improve environmental performance?

- Yes
- No

If **yes**, please describe and/or attach supporting materials, examples, or documentation of your collaboration(s) with other organizations.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_question number'.

Question III.C.3

Does your utility have an initiative to promote environmentally beneficial electrification (e.g. to reduce emissions)?

- Yes
- No

If **yes**, which electrification technology does your utility promote/incentivize? Check all that apply.

- Heat pumps
- Customer owned electric vehicles
- Fleet/commercial electric vehicles
- Cooktops (resistive and induction)
- Water heaters (resistive and heat pump)
- Industrial applications
- Other: _____

Question III.C.4

Does your utility track greenhouse gas (GHG) emissions from its energy supply?

- Yes
- No

If **yes**, please describe and/or attach the foundation for your utility’s emission tracking methodology (e.g., state-wide requirements, EPA requirements, etc.).

Note: Please write “See attachment” if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as ‘utility name_question number’.

If **yes**, please list any groups (local, national, or international) or stakeholders to which your utility reports greenhouse gas emissions.

Question III.C.5

Does your utility evaluate emissions savings resulting from your “smart energy” programs?

- Yes

- No

If **yes**, please describe and/or attach the foundation of your utility’s methodology for converting energy numbers to emissions. Please show supporting materials, examples, or documentation on what general steps your utility follows (e.g., we use a Technical Reference Manual (TRM) to determine energy savings, etc.).

Note: Please write “See attachment” if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as ‘utility name_question number’.

If **yes**, please list any customer groups or stakeholders with whom you share your emissions savings results and benefits.

IV. Communication/Education and Customer Experience

Question IV.D.1

Does your utility involve internal/external stakeholders in developing “smart energy” goals and/or plans?

- Yes
- No

If **yes**, please describe and/or attach supporting materials, examples, or documentation of how you involve stakeholders, what stakeholders are involved, and how those stakeholders are involved.

Note: Please write “See attachment” if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as ‘utility name_question number’.

Question IV.D.2

Does your utility communicate your “smart energy” efforts to the community?

- Yes
- No

If **yes**, which types of efforts are communicated?

- Environmental and sustainability programs
- Energy efficiency and distributed energy resource programs

Which groups does your utility engage?

- Governing boards/elected officials
- Customers
- Utility/city staff
- Community leaders
- Civic groups
- Schools
- Home Owners Associations (HOAs)
- Other: _____

Which methods are used to engage and communicate? Check all that apply for programs from any rate or customer class.

- Pamphlets
- School programs
- Bill stuffers
- Booth events
- Board reports
- Social media
- Media (press release, newspaper, television)
- Mobile App
- Website
- Email/newsletters
- Other: _____

Question IV.D.3

Does your utility evaluate customer satisfaction for any of its “smart energy” program elements?

- Yes
- No

If **yes**, please describe and/or attach utility-specific supporting materials, examples, or documentation of how customer satisfaction information is collected and utilized. Please show how supporting materials, examples, or documentation relate to smart energy program elements.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_question number'.

Question IV.D.4

Do you offer training to customer service representatives (CSRs) on how customers' behaviors affect their energy consumption? (e.g., thermostat setting, heating/cooling days)

- Yes
- No

If **yes**, please describe and/or attach supporting materials, examples, or documentation of CSR training you offer.

Note: Please write "See attachment" if you elect to attach supporting materials rather than write a description in the text box below. For each attachment, please name the file as 'utility name_question number'.
