

# 2018 Safety Awards of Excellence Annual Report Form

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## Page description:

### 2018 American Public Power Association Safety Awards of Excellence Annual Report Form

Deadline for Entry: **January 31, 2019**

To submit your utility's entry to the 2018 Safety Awards of Excellence program, please completely fill out all of the questions in the following form. A confirmation email will be sent to the email address provided, along with a PDF attachment of the form responses.

**All Safety Awards entry form questions must be answered in order to submit this form.** If any question is answered improperly or left unanswered, you will not see the "Thank You" page or receive a confirmation email. Answers must be submitted through this online form, though if needed, a [PDF version](#) is available as a resource.

If necessary, you may choose to "save and continue" your work on this form. After you have filled out the "Entrant Information" page, a banner will appear on the top of each subsequent page with a "Save and Continue" button. You will be prompted to enter an email address, which is where the link to your partially completed survey will be sent. For your survey to be considered complete, you must return to the survey and fill in the remaining questions before the entry period closes.

The results of the Safety Awards will be shared in aggregate with respondents and membership at the [2019 Engineering and Operations Technical Conference](#), scheduled for March 31st - April 3rd 2019, in Colorado Springs, Colorado.

For the [Safety Awards of Excellence Rules and Regulations](#) and [Safety Awards of Excellence: A Guide to Correct Entries for Electric Utilities \(FAQs\)](#) documents, please click on the aforementioned links or visit our [Safety webpage](#).

If you have any questions or concerns, please call or e-mail us at 202-467-2931 or [Safety@PublicPower.org](mailto:Safety@PublicPower.org).

## Entrant Information

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### 1. Utility Information \*

Member Organization

Mailing/Street Address (No PO Box please)

City

State

Zip

Organization Name for Award Plaque\*

City for Award Plaque\*

State for Award Plaque\*

\*In the event that your utility receives an award, this is the information that will be printed on the award plaque. The plaque will be printed with the information exactly as shown above.

### 2. Organization Type \*

- Electric Utility
- Joint Action Agency\*\*
- State Association/Agency\*\*
- Federal Agency\*\*
- Other

\*\*Since 2010, JAAs, Federal Agencies, and State Associations/Agencies have been incorporated into a group based on their worker-hours. These organizations will not displace any utility winners in each group; rather, when applicable, they will be recognized for low incidence rate within their work-hour category groups.

## Summary of Accident Experience

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Summary of Accident Experience for the Period January 1, 2018 through December 31, 2018.

**Important:** Please show all requested information applicable to the electric utility. For detailed information on how to complete this form, visit [www.PublicPower.org/Safety](http://www.PublicPower.org/Safety).

### 3. Employment Information \*

A. Total Electrical Worker-Hours of Exposure for  
Year 2018

B. Average Number of Electrical Employees

#### 4. Reportable Injuries and Illnesses \*

Cases are listed in order of seriousness, with "fatality" as the most serious and "medical treatment" as the least serious. Only mark down each case once, e.g., if a "medical treatment" case led to a "days away from work" case, only mark down the incident as one case and classify it as a "days away from work" case. See the [Safety Awards of Excellence Rules and Regulations](#) for definitions and explanations. For "4.F. Incidence Rate," the total number of cases [4.E] and the total worker-hours of exposure [3.A] are used to determine the incidence rate, as explained in the Rules and Regulations, Rule 5.

A. Number of fatality cases

B. Number of "days away from work" cases

C. Number of "restricted or job transfer" cases

D. Number of "medical treatment" cases

E. Total number of cases (add 4.A, 4.B, 4.C, and 4.D)

F. Incidence Rate =  $(\text{Total Number of cases}[4.E] \times 200,000) / (\text{Total Worker-hours of exposure}[3.A])$

#### Time Charges

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#### 5. Time Charges (Calendar Days Only) \*

A. Number of days away from work due to injuries/illnesses

B. Number of days restricted or job transfer work due to injuries/illnesses

Total number of days away from work and restricted (sum of A and B)

#### Number of Cases Attributed

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For the following questions, please indicate the number of incidents (cases) that occurred in each work area. For example, if your utility had 3 cases in 2018, you should fill out the work environment in which each of those incidents occurred (e.g., 1 in Distribution-Overhead, 1 in Distribution-Tree Trimming, and 1 in Services-Meter Reading).

**Note: Each text box under each question must be filled out. If no cases fall under the particular field, please put "0" when the aspect is applicable but no incidents occurred, "NA" when "Not Applicable," and "DU" when "Data Unavailable."**

## 6. Generation \*

Hydro

Geothermal

Fossil Fuel

Nuclear

Other

Total

## 7. Distribution \*

Overhead	<input type="text"/>
Underground	<input type="text"/>
Substations/other	<input type="text"/>
Switchyards	<input type="text"/>
Tree Trimming	<input type="text"/>
Other	<input type="text"/>
Total	<input type="text"/>

## 8. Transmission \*

Construction	<input type="text"/>
Operations	<input type="text"/>
Other	<input type="text"/>
Total	<input type="text"/>

## 9. Services \*

Administration

Meter Reading

Custodial

Warehousing

Other

Total

## Respondent Information

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### 10. Submitted by: \*

Name

Title

Phone

Email (confirmation will be sent to this address)

## Thank You

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### Page description:

Thank you for submitting your utility's entry to the 2018 Safety Awards of Excellence. A confirmation of receipt has been sent to the email address provided in your entry; this email will also contain a PDF copy of your entry. Please contact us at [Safety@PublicPower.org](mailto:Safety@PublicPower.org) if you have any questions.

